

## **RELIEVED OF DUTY LETTER**

July 18, 2019

**DRIVER FOR MELTON TRUCK LINES, INC.**

To comply with the Motor Carrier Safety Regulations, U.S. Department of Transportation, Federal Motor Carrier Safety Administration, Section 395.8, this letter will serve as a written notice to drivers to log off duty stops en route and at various loading and unloading facilities when following conditions are met:

Drivers will be relieved of all duty and responsibility for care and custody of the vehicle, its accessories, and cargo, provided driver has taken precaution in parking vehicle in safe location, and applied parking brakes.

1. While vehicle and cargo are under the care of local employees, loading crews of shippers and/or receivers, service attendants at service stations while equipment is in process of being serviced.
2. While at meal and coffee stops if the above conditions have been met.
3. While handling Table 2 Hazardous Material loads that meet all the regulations for Hazardous Materials. (Not parked any closer than 5 ft. of a roadway, etc.)

Carry this letter at all times for authorization from Melton Truck Lines, Inc. to log stops off duty when the above conditions have been met.

Vice President of Safety

P.S.: When you are leased to or driving for another carrier, you must abide by their rules and regulations, i.e., to log stops off duty, you must have authorization from the carrier in writing.